* * * * IMPORTANT NEWS * * * *

MOTOR VEHICLE EXCISE BILLS

Motor Vehicle Excise Bills are generated by the Registry of Motor Vehicle through documents you provide at the Registry pertaining to your vehicle. If you are planning to apply for an abatement, please take note of the following:

- The general rule is: Show us what happened to the plates, and show us what happened to the vehicle!
- If you are *applying by mail*, <u>DO NOT</u> use the back of your bill.

 Just download an application from this site (MV Application). Check the (MV Check List) to ensure that you have sent all documentation required. Applications without the proper paperwork cannot be processed. Send to the Assessors Office, 15 Oakmont Drive, Ashburnham, MA 01430.
- If you are *applying in person*, our business hours are:

Monday	8:00am - 7:00pm
Tuesday	8:00am - 4:00pm
Wednesday	8:00am - 4:00pm
Thursday	8:00am - 4:00pm
Friday	8:00am - 12:30pm

Please try to bring your application in during the above hours. Be sure to read (MV Check List), so that you come prepared with all documents required.

Please note: The Assessors close out the motor vehicle abatements per the month entered; refunds are issued through the Tax Collector.

We at the Assessors Office thank you for following these simple guidelines.
